



We have the best community mechanism to HIV responses

## VACANCY

TONATA aims at providing and maintaining a network of support groups and advocate for people living with and affected by HIV and AIDS. TONATA seeks for a candidate to the following position who will operate in Andara & Nyangana district.

**POSITION: COMMUNITY ADHERENCE GROUP COORDINATOR**

**DUTY STATION: ANDARA AND NYANGANA DISTRICT**

**ADVERT DATE: 18 October 2019**

### POSITION SUMMARY

*The Community Adherence Groups (CAGs) Coordinator leads support groups and is in charge of implementing support, conduct trainings, mentoring, provide quality assurance, health education, counselling of PLHIV and coordinating all the activities of the CAG Project in the assigned districts/zones.*

### KEY ROLES AND RESPONSIBILITIES

- Plan, implement and Coordinate CAG's program activities at district level
- Facilitate and Coordinate the implementation of Interpersonal communication (IPC) activities
- Maintain public relations and develop partnerships
- Facilitate referrals for OVCs from CAGs to OVC services
- Facilitate CAG's economic strengthening activities
- Manage data and reports

### MINIMUM EDUCATION AND EXPERIENCE REQUIRED:

- Minimum of Grade 12 certificate (NQF Level 3)
- Diploma /Degree in social & developmental sciences or community development field from a recognized tertiary institution will be added advantage
- Eight years of experience (in which 5 years' working with PLHIV support groups training and management & 3 years working with non-governmental organizations based programs and services including experience reporting to funding organization/donors
- Good interpersonal and communication skills
- Team work
- Problem solving skills
- Willing to travel extensively particular in rural areas

- Very good knowledge of spoken and written English and of at least one local language (Thimbukushu, Nyemba or Rukwangali)
- Must be a Namibian Citizen
- Must have a valid driver's license

*Interested applicants meeting the requirements are invited to send their application letter (Indicating availability and salary expectation) accompanied by CV and relevant certificates to:*

**info.tonata@gmail.com and hr@tonata.org**

*Or hand deliver to the HR Office, Tonata PLHIV Network Office, Erf 4417 Lommel Street, Valombola, Ongwediva.*

**As per the Affirmative Action (Employment) Act, Act 29 of 1998: Namibian Citizens from previously disadvantaged groups are encouraged to apply.**

*Please note only shortlisted candidates will be contacted. No documents will be returned.*

For Enquiries contact Ms. Katanga: 065 - 231 979

**Closing date: 01 November 2019 at 17:00**

**Tonata PLHIV Network**

**18 OCT 2019**

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